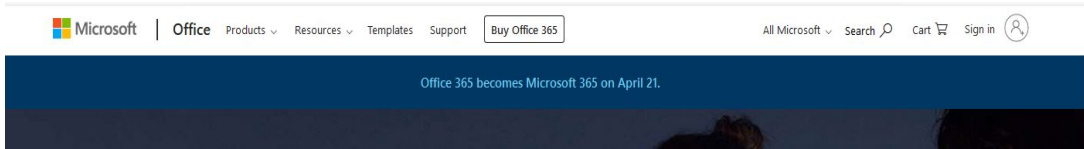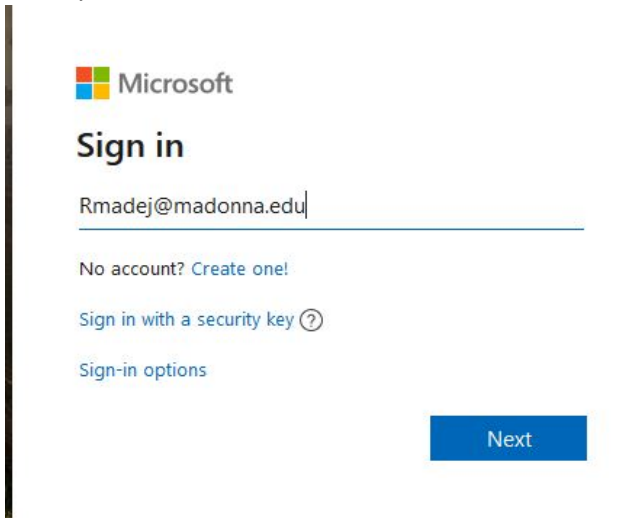# How to use Web based versions of Microsoft office apps
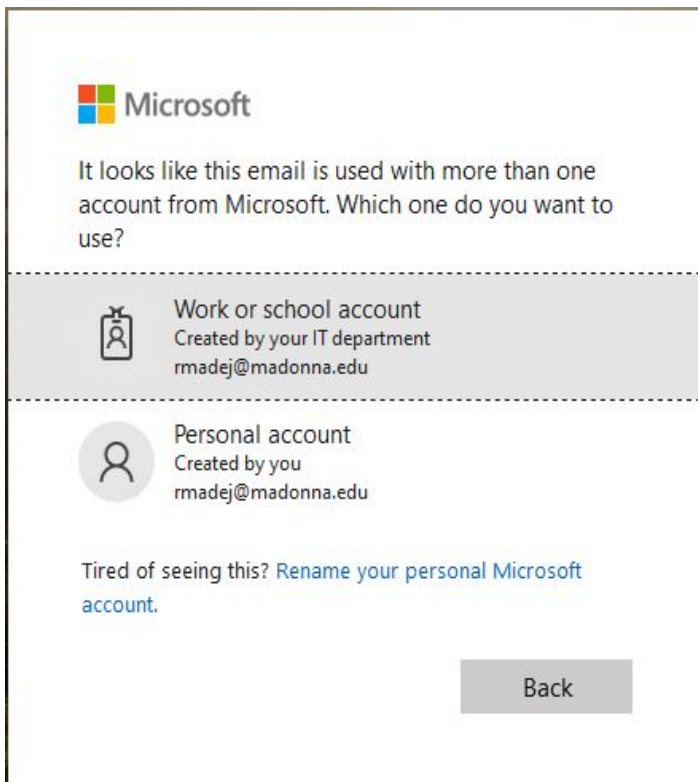
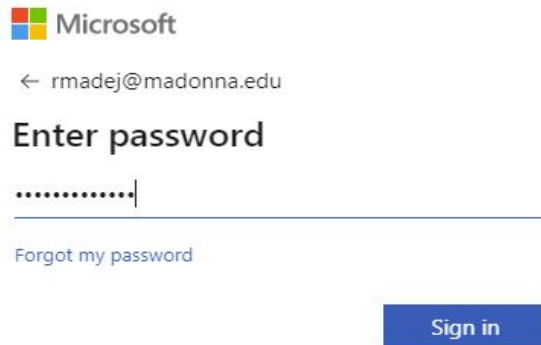1. Go to www.office.com and click Sign in in the upper left corner

2. Enter your email address and click next

3. Click Work or school account

4. Enter your email password

5. From here just click on an app you would like to use